

HELP Air Evac Patient Check In/Out Procedure

When a patient arrives to the **FLEET LIAISON** office please go to the patient's case and **Print** out their appointments and input their Contact/Lodging Information.

CASE D1252 Submitted: 03/18/2014 5:27 PM HST Last Viewed: 03/18/2014 11:41 AM HST New Consultation

PATIENT INFORMATION		PROVIDER INFORMATION
PATIENT (LAST, FIRST): TestLast, TestFirst	Other Cases 25156 25632 25648 25652 25656 25657 25824 25828 25862 25862 25864 25865	PROVIDER: Rohan Carpenter TITLE / DEPARTMENT: System Administrator Telehealth ORGANIZATION: Tripler Army Medical Center (TAMC) LOCATION: Tripler AMC, HI COUNTRY: US - Hawaii
FMP/SSN: 01/899-11-1112		
PATIENT DOB: 01/01/2010		
AGE: 4yrs 2mo at time case submitted		
MILITARY SERVICE: Army		

AIR EVACUATION REQUEST

FROM: TRIPLER ARMY MEDICAL CENTER (TAMC), US - HAWAII

DATE SUBMITTED: 2014-03-15

AE TYPE: ☒ AIR EVAC TO TRIPLER AMC ☐ OVERFLIGHT REQUEST ☐ HAWAII NETWORK SERVICES

INPATIENT/OUTPATIENT: ☐ Inpatient ☒ Outpatient

PASSPORT: ☒ Yes ☐ No

PATCAT: ADFM

GOVERNMENT FUNDED: Funded

MODE OF TRAVEL: COM AIR

TYPE OF VISIT: New

DIAGNOSIS: sample diagnosis [Click here to add](#)

HISTORY: sample history [Click here to add](#)

REQUEST APPOINTMENT TIMEFRAME: 3/18 - 3/20 [Click here to add](#)

SPECIALTIES REQUESTED: Cardiology
Endocrinology
[Click here to add](#)

FINALIZE: ☐ Submit AE form as complete (No Further Editing).

* Red Indicates That A Required Item Has Not Been Completed.

CONTACT/LODGING INFO		CONSULT MANAGEMENT								
Best Western Inn, Room 215. (808) 836-3636	<table border="1"> <thead> <tr> <th>Date</th> <th>Department</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>18 Mar 2014</td> <td>Cardiology</td> <td>Consult Generated Edit Delete</td> </tr> <tr> <td>18 Mar 2014</td> <td>Endocrinology</td> <td>Consult Generated Edit Delete</td> </tr> </tbody> </table>	Date	Department	Notes	18 Mar 2014	Cardiology	Consult Generated Edit Delete	18 Mar 2014	Endocrinology	Consult Generated Edit Delete
Date	Department	Notes								
18 Mar 2014	Cardiology	Consult Generated Edit Delete								
18 Mar 2014	Endocrinology	Consult Generated Edit Delete								
Save Changes Patient Checked In	Add Update									

APPOINTMENTS

Date/Time (HST)	Department	Physician	NM Required	Estimated LOS	In Person(TAMC)/Synch Teleconsult	Appointment Details
19 Mar 2014 12:00	Pediatric Cardiology/PATH Director (Pediatric Cardiologist/Overflight Approvals)	Mahnke	No	2 hours	In Person(TAMC)	Arrive and check in with the front desk. etc etc

Last Edited By rohan.carpenter on 03/18/2014 8:12 AM HST [Edit](#) | [Delete](#)

After completing the above steps, please click the **Patient Checked In** button. An automatic comment will be added to the case as an air evac comment indicating the patient checked in.

TELEHEALTH/TRIPLER ARMY MEDICAL CENTER (TAMC)/SYSTEM ADMINISTRATOR (CARPENTER, ROHAN) 03/18/2014 11:46 AM HST TYPE: AREVAC [PRINT](#)

Patient has checked in with JPLO at Tripler AMC. Updated copy of appointments provided to patient. Lodging/Contact info updated.

Once the patient has completed their appointments and checks out with **FLEET LIAISON** please click the **Patient Checked Out** button.

CONTACT/LODGING INFO

Best Western Inn, Room 215. (808) 836-3636

[Save Changes](#)
[Patient Checked Out](#)

An automatic comment will be adding indicating the patient checked out.

TELEHEALTH/TRIPLER ARMY MEDICAL CENTER (TAMC)/SYSTEM ADMINISTRATOR (CARPENTER, ROHAN) 03/18/2014 11:51 AM HST TYPE: AREVAC [PRINT](#)

Patient has checked out with JPLO at Tripler AMC.